

**Harbor Business Services, Inc.
aka Diamond Community Management****Balance Sheet**
CW Division 12 STEP Association
October 2020

		Balance
Assets		
1082	CW12 STEP Operating Account	23,420.83
1083	CW12 STEP Reserve Account	15,073.03
1159	STEP CD- HSB-.45%- 7 MO 4/28/21	20,446.07
1160	STEP CD-HSB-2.25%-15 MO 11/28/20	20,154.21
1161	STEP CD-HSB-2.30%-18 MO 2/28/21	20,157.61
Total Assets		99,251.75
Liabilities & Capital		
2020	Prepaid Assessments	2,989.00
	Total Liabilities	2,989.00
3000	Retained Earnings	87,810.46
3999	Current Year Earnings/Loss	8,452.29
	Total Capital	96,262.75
Total Liabilities & Capital		99,251.75

**Harbor Business Services, Inc.
aka Diamond Community Management**

Operating Statement (Budget vs. Actual)

CW Division 12 STEP Association

October 2020

	Actual	Current Month Budget	Variance	Actual	Year To Date Budget	Variance
Revenue						
4000 Dues Assessment	6,860.00	7,171.00	(311.00)	71,246.00	71,710.00	(464.00)
4012 Sewer Hook Up Fee	0.00	0.00	0.00	1,500.00	0.00	1,500.00
4100 Late Charge Fee	0.00	0.00	0.00	175.00	0.00	175.00
4120 NSF Fee	0.00	0.00	0.00	25.00	0.00	25.00
4160 Interest Income	0.12	0.00	0.12	298.19	0.00	298.19
Total Revenue	6,860.12	7,171.00	(310.88)	73,244.19	71,710.00	1,534.19
Operating Expenses						
5005 Annual Corp. Registrati	0.00	0.00	0.00	(10.00)	(10.00)	0.00
5010 Management Fees	(500.00)	(500.00)	0.00	(5,000.00)	(5,000.00)	0.00
5130 Postage	(85.20)	(6.25)	(78.95)	(126.45)	(62.50)	(63.95)
5190 Administrative Expenses	(256.01)	0.00	(256.01)	(256.01)	0.00	(256.01)
5200 Maintenance & Repair	0.00	(733.33)	733.33	(4,701.36)	(7,333.34)	2,631.98
5300 Electricity	(56.10)	(29.16)	(26.94)	(305.51)	(291.67)	(13.84)
5315 Sewer Expense	0.00	0.00	0.00	(52,910.50)	(56,958.34)	4,047.84
5441 Taxes Preparation	0.00	0.00	0.00	(185.00)	(195.00)	10.00
5520 Insurance	1,059.00	0.00	1,059.00	(1,398.07)	(1,800.00)	401.93
5570 Website	0.00	(25.00)	25.00	0.00	(250.00)	250.00
Total Operating Expenses	161.69	(1,293.74)	1,455.43	(64,892.90)	(71,900.85)	7,007.95
Net Income (Loss)	\$7,021.81	\$5,877.26	\$1,144.55	\$8,351.29	(\$190.85)	\$8,542.14